



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Florence M. Johnson, Treasurer  
Committee on Letter Carriers  
Political Education  
100 Indiana Ave., NW  
Washington, DC 20001

DEC 8 1999

Identification Number: C00023580

Reference: May Monthly Report (4/1/99-4/30/99)

Dear Ms. Johnson:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Your calculations for Line 8 appear to be incorrect. Cash-on-hand at the close of the current reporting period should always equal the closing calendar year-to-date cash-on-hand amount. Please provide the corrected total on the Summary Page.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,

A handwritten signature in cursive script, reading "Christine E. Burkhardt".

Christine E. Burkhardt  
Reports Analyst  
Reports Analysis Division

